



**The City of Fort Myers, Florida**  
Department of Building & Zoning  
2285 Union Street  
Fort Myers, Florida 33901  
(941) 332-6630



## **Fence Checklist**

Note: All information on this checklist must be provided in order for staff to process your application. Any misstatement or inaccuracy will be cause for denial or revocation of the permit. Place a checkmark in the blank next to each item to verify your acknowledgement of the requirement. Write n/a if the requirement does not apply to your project. For dumpster or other solid waste receptacle enclosures, please use the dumpster checklist.

1. \_\_\_ Proof of ownership of the property if the public records of Lee County do not reflect the current ownership.
2. \_\_\_ Owner's authorization to do the construction. This may be accomplished by the owner's signature on the construction permit application, or a separate letter from the owner authorizing the construction.
3. \_\_\_ Construction drawing showing height, design, and footing details. Provide statement of compliance on plans to read substantially the following: " To the best of my knowledge, these plans were prepared and shall comply with the 1997 edition Standard Building Code including section 1606, Wind Loads."
4. \_\_\_ Site plan showing:
  - A. \_\_\_ All property lines.
  - B. \_\_\_ Location of fence with length indicated.
  - C. \_\_\_ Setbacks of fence to property line.
  - D. \_\_\_ Location and name(s) of street(s).
  - E. \_\_\_ Indicate if the parcel is on a corner lot. \_\_\_ yes \_\_\_ no.
  - F. \_\_\_ Location of all buildings on the property.
  - G. \_\_\_ All existing fences on the property. If neighboring properties have fences on a property line common to the property the proposed fence is to be located on, indicate such on the plans to avoid the possibility of your permit being denied as code requires uniformity of fences on properties. If none, indicate such.

Please provide any additional information you feel will help us to help you: \_\_\_\_\_

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I hereby acknowledge that the plans submitted contain the specifications required.

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name-print

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signature

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date